

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT: Ann Job

VICE PRESIDENTS:

Administration: Diane Valencia

Communications: Kathy Grubert

TREASURER: Patricia Rau

PUBLIC RELATIONS: Maria Silva

13517 Hubbard St., Sylmar, CA 91342

Telephone: (818) 833-8737

Fax: (818) 833-8707

E-mail: Board@SylmarNC.org

Website: www.SylmarNC.org

**Minutes (to be approved) of the
SYLMAR NEIGHBORHOOD COUNCIL
SPECIAL BOARD MEETING**

Saturday, December 27, 2014, 4:00 p.m.

Concordia Jr/Sr. High School, 13570 Eldridge Avenue, Sylmar, CA 91342

SNC (and all other) Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions show in italics and quotes shown with quotation marks. Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. Call to Order and Pledge of Allegiance

President, Ann Job, called the meeting to order at 4:00 PM. We said the Pledge of Allegiance.

2. Roll Call

President, Ann Job, called the roll.

Eleven of the 20 Board Members were present at the beginning of the Meeting: Kathy Bloom, Peggy Courtney, Lucille Floresta, Carlos Gonzalez, Kathy Grubert, Ann Job, Carlos Lara, Jackie Mata, Patricia Rau, Chris Shows, and Diane Valencia.

Since the SNC quorum is 11, **a quorum was present at the beginning of the meeting.**

Arrived later (1): Cheri Blose.

Absent (8): Laurie Fadness, Derek Martin, Jeh Meher, Chardell Powell, Brenda Resendis, Christian Rubalcava, Maria Silva, and Roy Smith.

Twenty of the 21 Board Seats are filled. One At-Large Seat is vacant.

Also attending: 4 Stakeholders and Guests.

3. Housekeeping, Speaker Cards, and Timekeeper - Diane Valencia explained this.

Cheri Blose arrived at 4:15.

4. Public Comments

Stakeholders Sherry Lincoln and Sharron Aisenman made comments.

Battalion Chief Wise and Firefighter/EIT Ron Matthews (both of Battalion 12) made themselves available for questions from the board and stakeholders. The need for another fire station in Sylmar was the main topic.

5. Discussion and possible Board action to approve moving our SNC office files, equipment, and supplies into storage.

The storage facilities under consideration include, but are not limited to, Nova Storage and Public Storage.

MOTION (by Diane Valencia, seconded by Carlos Gonzalez) to approve moving our SNC office files, equipment and supplies into storage, as well as transferring phone service.

DISCUSSION: Ms. Valencia explained that due to the very short notice to vacate Su Taxes, the SNC's only workable option is to move into a storage unit. There was also a discussion about the need to shut off Verizon phone, fax and internet service at the office location. The Board discussed possible options to retain the SNC phone line.

MOTION PASSED unanimously by roll call vote of the 12 members present (Bloom, Blose, Courtney, Floresta, Gonzalez, Grubert, Job, Lara, Mata, Rau, Shows, Valencia).

6. **Discussion and possible Board action** to approve payment of an amount not more than \$300 per month inclusive of fees to the storage facility selected by the board, including but not limited to storage fees, insurance and applicable administrative and other fees.

MOTION (by Diane Valencia, seconded by Jackie Mata) to approve payment of an amount not to exceed \$300 per month, including (but not limited to) storage fees, insurance, and applicable administrative and other fees for Nova Storage, as well as costs related to transferring and maintaining phone service.

DISCUSSION: Ms. Valencia explained the options and pricing at both Nova Storage and Public Storage. Nova Storage has a promotional offer where the first month is \$1, as well as free moving truck, dolly and supplies. There was also a discussion about retaining the SNC's long-term telephone number and how this might be done without an office. Ms. Valencia will investigate porting over the existing telephone number to another provider which can provide "virtual" phone services, including voicemail and email notifications.

MOTION PASSED unanimously by roll call vote of the 12 members present (Bloom, Blöse, Courtney, Floresta, Gonzalez, Grubert, Job, Lara, Mata, Rau, Shows, Valencia).

7. **Future Agenda** item suggestions from public and Board members.

None

8. **Closing Remarks, Acknowledgements, and Adjournment.**

Board Member Comment: Diane Valencia brought up the issue that she had previously communicated to the board in an email. Apple One (David Levin's employer) has informed us that without an office, this impacts Mr. Levin's ability to work for the SNC as he must be supervised at all times, must not be left alone or allowed to work remotely. Apple One has suggested that Mr. Levin will need to report to their offices to transcribe the Minutes after attending the SNC Board meetings. As a result of these conditions, Mr. Levin's role must be limited to taking Minutes since the SNC will no longer have a work location for him to report to.

By unanimous approval the meeting was adjourned at 5:10 PM.

Minutes written by AJ & DV

Approved: January 22, 2015