

CITY OF LOS ANGELES

California



SYLMAR NEIGHBORHOOD COUNCIL

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SYLMAR NEIGHBORHOOD COUNCIL

JOINT EXECUTIVE COMMITTEE AND SPECIAL BOARD MEETING - MINUTES

November 9, 2015; 7:06 PM – 9:04 PM

Sylmar Park Recreation Center, Computer Room – 13109 Borden Avenue, Sylmar, CA 91342

Sylmar Neighborhood Council Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (“ ”) at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. Call to Order

President Ann Job asked Ms. Valencia to run the meeting. Ms. Valencia called the meeting to order at 7:09 PM

2. Roll Call

Roll Call was taken by Ms. Valencia. Present: Ann Job, Diane Valencia, Kathy Grubert, Kurt Cabrera-Miller

Absent: Maria Silva

Stakeholders present: Sherry Lincoln, Krisna Crawford Velasco, Joanne Fernandez

3. Housekeeping: Sign-In Sheets, Speaker Cards, Recording and Timekeeper

Ms. Valencia explained Sign-in Sheets and Speaker Cards. Ms. Job and Ms. Valencia will record the meeting.

4. General Public Comment on matters not appearing on the agenda.

Krisna Crawford-Velasco, Board member from the Granada Hills South Neighborhood Council was present to request a \$500 donation toward the Veteran’s Day Parade. Ms. Job advised that since the parade was only two days away, there was no possibility of the funding request happening in time for the event. Ms. Crawford-Velasco also encouraged the SNC to form a Veteran’s Committee.

5. Discussion and possible action to approve the Minutes of the September 15, 2015 Executive Committee Meeting

MOTION (by Ms. Job, seconded by Ms. Grubert: The Executive Committee moves to approve the Minutes of the September 15, 2015 Executive Committee meeting.

MOTION PASSED – unanimously by those present.

6. Discussion and possible action to approve the Minutes of the October 12, 2015 Executive Committee Meeting

MOTION (by Ms. Job, seconded by Ms. Grubert: The Executive Committee moves to approve the Minutes of the October 12, 2015 Executive Committee meeting with one revision; change “Agenda” to “Minutes” on the document.

MOTION PASSED – unanimously by those present.

7. Discussion and possible action relative to obtaining office space for the Sylmar Neighborhood Council.

Ms. Valencia indicated that DONE has had a case open for this issue since early June and is currently waiting on an inspection by DONE. Ms. Job indicated that Kathleen Quinn from DONE called her last Friday on this matter. Ms. Valencia will contact Ms. Quinn to follow up.

- 8. Discussion and possible action** relative to proactive planning for funding related items due to the scheduled resignation of the SNC's Treasurer, no later than November 19, 2015.

The Committee discussed that there are 2 applicants for the open seats, one of which may be interested in being Treasurer. Ms. Job advised that there is also a 3rd person who is interested in applying and is also interested in being the Treasurer. Mr. Cabrera-Miller suggests that the SNC pays any website related items and all other possible items one to two months in advance to avoid any complications related to possibly having a Treasurer. The Committee also discussed the handling of expenses related to an abbreviated December meeting, which will include the SNC's Holiday Party.

- 9. Discussion and possible action** to review the draft agenda for the November 19, 2015 General Board Meeting.

The Committee discussed all items on the draft agenda as presented by Ms. Job.

Ms. Grubert suggested that since the Lakeside Park matter will not be covered in November, perhaps they can come in December.

Ms. Valencia offered to copy the applications for the vacant seats, send to the Board in advance of the meeting, and will redact all personal information before the forms are sent out.

Ms. Valencia requested that the agenda item related to the Los Angeles Fire Department Foundation be moved up earlier in the meeting to allow LAFD staff to accompany the Foundation to present their funding request, as well as possibly being there for the Public Officials agenda item.

Ms. Rau indicated that she would like the SNC to write a letter in support of Sunland-Tujunga Neighborhood Council and their loss of office space. LANC and VANC are working on position statements on the matter. Ms. Bernard expressed concerns with taking such a position. Ms. Job will work to obtain a copy of the position taken by LANC/VANC so that the SNC's letter can be supportive of that position.

Ms. Valencia will remind Committee Chairs during Executive Committee Report that there are still outstanding Committee Structure Forms due from Outreach, Underserved Stakeholders, Government Affairs & City Services. She will also provide an update on office space during her report.

The Committee discussed the Government Affairs & City Services Committee, the fact that the Committee has never met, and the possibility of appointing one of more Co-Chairs. Further, the Committee discussed how the Committee might be split up into different areas: 1) City Services 2) Government Affairs 3) City Council Files. Ms. Valencia indicated that currently, the SNC has no formal process whereby to watch the City Council Files so that the SNC can take action on items which are important to Sylmar. Ms. Valencia offered to be part of the Committee and be involved with the City Council files. Ms. Valencia, as Public Safety Liaison, has drafted two Community Impact Statements on the Los Angeles Fire Department issues, which had been referred to Committee in September.

During a discussion on Committee Reports, Ms. Grubert read a draft letter that she wrote, related to the Sakaida surface mining project, for possible agendaizing at the November Board meeting. Ms. Valencia pointed out that there is still very limited information available on the project, so it is hard to know the scope of the project and she feels that it is premature to have a discussion on this item. Ms. Valencia suggested that Ms. Grubert investigate possibly sending a request for action to Councilmember Fuentes to establish a working group on this project, as former Councilmember Alarcon had done. Mr. Cabrera-Miller suggested also engaging with Sheila Kuehl's office on this issue. Ms. Lincoln suggested also reaching out to Patty Lopez and her staff. Ms. Valencia suggested possibly reforming the Ad Hoc Sediment Committee to be broader in scope for something like "Open Spaces", rather than only the Sediment project. Ms. Grubert suggested "Environmental" as a Committee name but indicated that she does not currently have the capacity to take this on.

Stakeholder Joanne Fernandez spoke on her behalf as it relates to her application for the Homeowner seat. Based on her standing, she may actually qualify for the Retail seat and will investigate this further. The Committee encouraged her to attend the Board meeting so that she can come before the Board on this agenda item. There was also a general discussion around the general difficulty of filing the Industrial and Retail seats.

Ms.Grubert asked that the draft agenda item to increase funding for Election expenses be made more clear. There was a general discussion related to possible activities and outreach related to the Election.

Ms. Grubert indicated that she is willing to train Board members on sending eblasts and will speak about this during the agenda item that is presently #27.

Mr. Cabrera-Miller discussed the NPG funding item related to the Los Angeles Fire Department Foundation and confirmed that he has priced out the item being requested and confirms that the funding amount is well below the pricing that he has found and confirms that all paperwork is in order. Also, the El Cariso Garden NPG paperwork is still outstanding and may not go through in time for the event on November 15.

10. Committee Member Comments on subject matters within the committee’s jurisdiction

None

11. Future Agenda Items: Please e-mail the Executive Committee at ExecutiveBoard@SylmarNC.org

12. Closing Remarks, Announcements, Acknowledgements, and Adjournment

Mr.Cabrera-Miller moved to adjourn and the motion was seconded by Ms. Grubert. Hearing no objections, Ms. Valencia adjourned the meeting at 8:59 PM
