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SYLMAR NEIGHBORHOOD COUNCIL  
**JOINT SPECIAL MEETING OF THE OUTREACH COMMITTEE AND BOARD – AGENDA**

Committee Chair: David M. Rodriguez, Ph.D.

**Tuesday, June 14, 2016**

6:30 PM – 8:30 PM

**St. Didacus Catholic Church – Conference Room 3**

14325 Astoria St., Sylmar, CA 91342

Out of an abundance of caution due to the possible attendance and participation of a majority of Sylmar Neighborhood Council Board Members at this Committee meeting, this meeting is noticed as a Joint Meeting of the Outreach Committee and the Board, in adherence with the State's Brown Act. No action will be taken on behalf of the Board at this meeting of the Committee. Only Committee Members are allowed to vote.

This agenda is posted for public review at the Los Angeles Public Library (Sylmar Branch), located at 14561 Polk Street, Sylmar, CA 91342. As a courtesy, and as time permits, agendas may be emailed to stakeholders if requested. Agendas may also be found on the SNC website at <http://www.SylmarNC.org>. You may also subscribe to receive them via email through the City's Early Notification System (ENS) at the following link: <http://www.lacity.org/government/Subscriptions/NeighborhoodCouncils/index.htm>.

Si requiere servicios de traducción, favor de notificar a la oficina 3 días de trabajo (72 horas) antes del evento. Si necesita asistencia con esta notificación, por favor llame a nuestra oficina al (818) 833-8737.

1. **Call to Order.**
2. **Housekeeping:** Sign-In Sheets, Speaker Cards for Agenda Items, Recording and Timekeeper.
3. **Public Comment** on matters not appearing on the agenda:
  - a. Public Officials & Representatives (2 minutes per speaker).
  - b. Residents and Stakeholders (2 minutes per speaker).
4. **Community Presentation:**
  - a. Sylmar Graffiti Busters.

**Old Business**

5. **Discussion and possible action** to approve the Mission Statement and Objectives of the Outreach Committee.

## New Business

6. **Approval of Minutes** of the May 17, 2016, Outreach Committee Meeting.
7. **Discussion and possible action** to approve the Sylmar Neighborhood Council brochure (3-panel, double-sided) as designed.
8. **Discussion and possible action** to approve an amount not exceeding \$600.00 for the printing of the Sylmar Neighborhood Council brochure in color, as well as for 311 flyers (English & Spanish) for outreach activities.
9. **Discussion and possible action** to set a date and plan for the Sylmar Neighborhood Council's first community cleanup in July.
10. **Discussion and possible action** to set a date and plan for the Sylmar Neighborhood Council's first community mixer in July.
11. **Discussion and possible action** to recommend that the Sylmar Neighborhood Council, on the advice and recommendation of the Outreach Committee, recognize a local business at its general board meeting beginning August 25, 2016, and every other month thereafter.
12. **Discussion and possible action** to set a date and plan for a town hall/community resource fair this fall.
13. **Committee Member Comments** on subject matters within the committee's jurisdiction.
14. **Future Agenda Items:** Please e-mail the committee chair at [David.M.Rodriguez@SylmarNC.org](mailto:David.M.Rodriguez@SylmarNC.org).

The next meeting of the Outreach Committee will be on Tuesday, July 12, 2016.

15. **Closing Remarks, Announcements, Acknowledgements, and Adjournment.**

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**As a covered entity under Title II of the Americans with Disabilities Act, the City of Los Angeles does not discriminate on the basis of disability and upon request, will provide reasonable accommodation to ensure equal access to its programs, services, and activities. Sign language interpreters, assistive listening devices, or other auxiliary aids and/or services may be provided upon request. To ensure availability of services, please make your request at least three business days (72 hours) prior to the meeting you wish to attend by contacting the Sylmar Neighborhood Council Vice President of Administration, Diane Valencia, by phone at (818) 833-8737 or by email at [Diane.Valencia@SylmarNC.org](mailto:Diane.Valencia@SylmarNC.org).**

All agenda items may include presentations, discussions and actions by the Outreach Committee for recommendations to the SNC Board of Directors. The Board of Directors may discuss the recommendations and take action on the item, which could result in a Community Impact Statement to the City and/or a position letter to a City agency.

Stakeholders may comment on any agenda item only when the item comes up for discussion. The Committee will determine the length of discussion and comment times. The attending stakeholders may be polled for their opinion on any agenda item before the Committee takes action for a recommendation to the Board. Comments from the stakeholders on other matters not appearing on the agenda that are within the Committee's jurisdiction will be heard during Public Comment. Please note that under the Brown Act, the Board is prevented from acting on a matter that you bring to its attention during the General Public Comment period; however, the issue raised by a stakeholder may become the subject of a future Board meeting.

Any Committee action may be reconsidered following the meeting when the original action occurred. A Committee Member makes a Motion for Reconsideration, and if approved another vote on the issue takes place based on the reasoning for the reconsideration. The Committee Member must have been on the prevailing side of the action/issue.

In compliance with Government Code section 54957.5, non-exempt writings that are distributed to a majority or all members of the Committee in advance of a meeting, may be viewed at the Neighborhood Council meeting or on the Neighborhood Council website by clicking or visiting <http://www.SylmarNC.org>. Any questions or comments regarding this agenda may be submitted to Board members via the emails listed on the SNC website: <http://www.SylmarNC.org>.

Committee Meeting Minutes are available on the SNC website: <http://www.SylmarNC.org>.

(Remove after Tuesday, June 14, 2016).