

CITY OF LOS ANGELES
CALIFORNIA

SYLMAR NEIGHBORHOOD COUNCIL

PRESIDENT:

VICE PRESIDENTS:

Administration: Diane Valencia

Communications: Maria Silva

TREASURER: Wilson Bell

PUBLIC RELATIONS: David M. Rodriguez



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Joint Special Meeting of the Executive Committee and Board – MINUTES

Tuesday, March 14, 2017; 7:00 PM
Coffee & Cream, 13739 Foothill Blvd., Sylmar, CA 91342

Sylmar Neighborhood Council Meeting Minutes are a summary, not an exact, verbatim, word-for-word transcript of what was said at a Meeting. The only two exceptions are the Motions shown in italics and quotes shown with quotation marks (“ ”) at the beginning and ending of a word or words. The Minutes are not, nor were they ever meant to be, a comprehensive record of what was said about an issue or project.

1. **Call to Order.** Vice President Valencia called the meeting to order at 7:00 PM.
2. **Roll Call.**
Present: Committee members – Diane Valencia, David M. Rodriguez; SNC Directors - Kurt Cabrera-Miller, George Ortega, Ann Job;
Absent: Committee members - Maria Silva, Wilson Bell
Stakeholders present: Marti Marshall
3. **Housekeeping: Sign-In Sheets, Speaker Cards for Agenda Items, Recording and Timekeeper**
Ms. Valencia explained these items and offered to take the Minutes.
4. **Public Comment on matters not appearing on the agenda.**
Ms. Marshall presented an agenda item request to discuss the Homeless Shelter.
Ms. Silva and Mr. Bell arrived later, after roll call.
5. **Discussion and possible action** to approve the Minutes of the October 17, 2016 Executive Committee Meeting
Motion by Dr. Rodriguez. Second by Mr. Bell. Motion passed 4/0/0
6. **Discussion and possible action** to approve the Minutes of the January 17, 2017 Executive Committee Meeting
Ms. Valencia presented a draft but pointed out that because only two Committee members were present, no action could be take due to lack of quorum. A document will be posted on the website, indicating no action / lack of quorum.
7. **Discussion and possible action relative to logistics, tasks and operating procedures for the SNC**
No discussion.
8. **Discussion and possible action** relative to setting the agenda for the SNC’s General Board Meeting on March 23, 2017.

The Committee reviewed and discussed the draft agenda prepared and presented by Ms. Valencia. There were a large number of items that needed to be prioritized for placement on the agenda, along with setting aside several items for future meetings. The agenda and all items were reviewed several times until decisions were made on what would stay on the March GBM and what would be deferred to later. Ms. Valencia will send the Committee

a draft which incorporates the changes and suggested posting the agenda by Friday, March 17 to allow sufficient time for the public to receive notice given the level of interest in the Homeless Shelter.

9. **Committee Member Comments on subject matters within the Committee and Board's jurisdiction.**

None

10. **Future Agenda Items:** Please e-mail the Executive Committee at ExecutiveBoard@SylmarNC.org.

11. **Closing Remarks, Announcements, Acknowledgements, and Adjournment.**

Motion to adjourn at 8:45 PM by Ms. Valencia

DRAFT